

FRIENDS OF THE PROSPECT PUBLIC LIBRARY, INC.**PROSPECT, CONNECTICUT****ADOPTED: MAY 7, 2018****CONSTITUTION****ARTICLE I NAME**

The name of this organization shall be the FRIENDS OF THE PROSPECT PUBLIC LIBRARY, INC.

ARTICLE II PURPOSE and DESCRIPTION

Section 1. It is recognized that the administration of the Prospect Public Library is vested in the Town of Prospect through the Town Council, the Library Board of Directors and the Library Director.

Section 2. The purpose of this organization shall be:

- to maintain an association of persons interested in libraries
- to focus public attention to the library
- to fund programs to promote library and cultural enrichments
- to stimulate the use of the library's resources, services and facilities
- to encourage donations, gifts, endowments and bequests to the library
- to support the library in developing library services for the community

The Friends of the Prospect Public Library, Inc. is a voluntary, 501(c)(3) non-profit organization.

ARTICLE III MEMBERSHIP and DUES

Section 1. Membership in this organization shall be open to individuals, and businesses in agreement with its purposes.

Section 2. Each family or business or individual member shall be entitled to one vote.

Section 3. There shall be various categories of membership as determined by the Executive Board.

Section 4. A list of members shall be maintained by the Membership Committee Chair.

Section 5. Annual Dues shall cover the period of the fiscal year July 1 through June 30 and shall be set by the Executive Board prior to the beginning of the new fiscal year.

ARTICLE IV OFFICERS AND ELECTION

Section 1. Any member is eligible to hold office except employees of the Prospect Public Library or members of the Prospect Public Library Board of Directors

Section 2. The Executive Board, comprised of the following officers of the organization shall be: President, Vice-President, Secretary, Treasurer, Historian, and Organizational Representative. The Library Director, or designee, shall be an ex-officio member of the Executive Board.

Section 3. All officers shall be elected for a one-year term.

Section 4. The election of officers shall be held at the annual meeting in September. Each officer shall assume the duties of that office immediately following election. Officers shall be elected by a majority vote of those present at the annual meeting.

Section 5. Officers shall be nominated by a nominating committee. The nominating committee shall not nominate any person who does not consent to such nomination. Nominations shall be submitted to the membership in writing at least two (2) weeks prior to the annual meeting. Additional nominations may be from the floor with consent from the nominee.

Section 6. Vacancies occurring on the Executive Board shall be filled for the unexpired term, by a majority vote of the remaining members of the Executive Board.

ARTICLE V FINANCES

Section 1. Monies received from memberships, projects, gifts, memorials, and any other sources, shall be used to further the purpose of this organization.

Section 2. All expenditures shall be approved by the Executive Board.

Section 3. The fiscal year shall be from July 1 through June 30.

Section 4. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be empowered to pay reasonable compensation for services rendered.

ARTICLE VI **AMENDMENTS**

This Constitution may be amended on prior notice at any meeting of this organization by a two-thirds (2/3) vote of the members present, provided that a copy of the proposed amendment has been posted on the library website for a period of at least ten (10) days in advance, and notification has been made by mail and/or email to members.

ARTICLE VII **DISSOLUTION**

Upon dissolution of this organization, the Executive Board, after paying or making provisions for the payment of all liabilities and obligations of the organization, shall transfer all remaining assets to the Prospect Public Library as exempt under the provisions of Section 501(c)(3) of the Internal Revenue Code.

ARTICLE VIII **DUES**

The rate of dues for each category of membership shall be set annually, upon recommendation of the Executive Board and subject to the approval by a two-thirds (2/3) vote of those present.